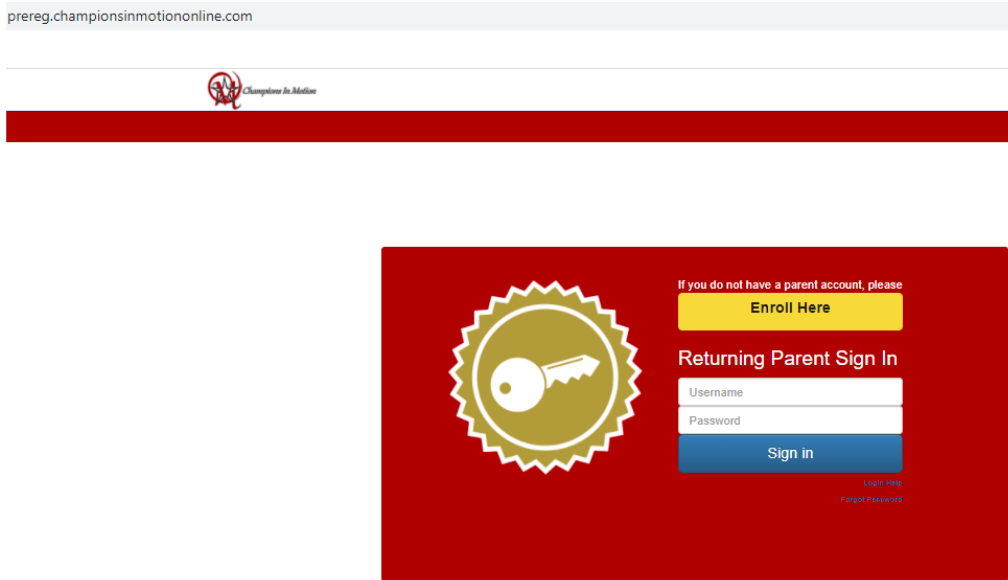
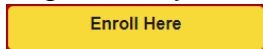


Creating a New Account On Our Parent Portal

Go to <https://prereg.championsinmotiononline.com/>. You will see:



Log in, or if you do not have an account, click the yellow button that says:



You will need to enter your personal information on this page:

User Registration

Parent Name*	First Name
	Last Name
Username*	Username
Password*	Password
Address*	Address
City*	City
State*	<State>
Zip*	Zip
Email*	Email
Primary Channel to receive important notifications	
Cell/Opt-In #*	<input type="text"/> - <input type="text"/> - <input type="text"/>
<small>By checking this box, I agree to receive recurring auto dialed phone calls or text messages from or on behalf of ACTIVSTARS the telephone number provided, including messages that are based on my phone's location. I understand that consent is not a condition of any purchase. Messages and data rates may apply. Would you like to receive calls/text messages regarding important program alerts such as moves, cancels, promotions, and other important reminders?</small>	
	<input type="checkbox"/> <small>Ok to receive SMS Text notifications</small>
Alternate #*	<input type="text"/> - <input type="text"/> - <input type="text"/>
How did you hear about us*	<Please select one>

*required field

Submit

Adding a New Student in our Parent Portal

Upon logging in, you will see the following:

Add Children

You need to have at least ONE CHILD connected to your account to continue. Please add one now.

Student Look Up

Student ID
Student ID

First Name*
First Name

Last Name*
Last Name

--with--
Phone Numbers* (please enter at least 1)

look up

Enroll New Student

Complete

Only use the search feature if your child has already been in our classes before, or if they are currently already enrolled in a class. If your child is already in your parent account, do not add another student.

- Enter your child's first and last name
- *****Do not worry about entering a Student ID***** unless it has been provided by our Accounting Department or by your Instructor
- Enter your phone number
- You will receive the option to choose your child if your child is already in our system
- If you don't see your child's name, he/she may not be in our system so you will need to enroll them by following the Enroll New Student Process on the next page

If you know your child has never been in our classes, click on the blue "Enroll New Student" button.

look up

Enroll New Student

Complete

The following screen will come up.

New Student Registration

To protect your privacy, we will not display the address of the student.
If you wish to change / update our records please complete the form and click on update.

Student Name*	<input type="text" value="First Name"/> <input type="text" value="Last Name"/>
Birthdate	<input type="text" value="<Month>"/> / <input type="text" value="<Day>"/> / <input type="text" value="<Year>"/>
Age*	<input type="text"/>
Address*	<input type="text"/>
City*	<input type="text"/>
State*	<input type="text"/>
Zip*	<input type="text"/>
Parent's Name	<input type="text"/> <input type="text"/>
Parent's Email	<input type="text"/>
	Primary Channel to receive important notifications
Child's School	<input type="text"/> click SCHOOL UNKNOWN if you do not know
Cell/Opt-In #	<input type="text"/> - <input type="text"/> - <input type="text"/> <input type="checkbox"/> Ok to receive SMS Text notifications
Alternate #*	<input type="text"/> - <input type="text"/> - <input type="text"/>
Class Number	<input type="text" value="<Class Number>"/>

Medical / Disability

Champions In Motion welcomes students with medical conditions and or disabilities. In order to better accommodate these students, we need to be aware of any possible limitations.

Medical Disability	<input style="width: 95%;" type="text" value="Medical Disability"/>
Limitations	<input style="width: 95%;" type="text" value="Limitations"/>

*required field

Add Sibling or Complete

- Enter all required information
- If you see an asterisk (*), that information is required
- Please note there is an asterisk beside "Alternate #" so make sure you add a phone number there, even if it is the same as your cell phone number
- After all required information has been added:
 - If you are adding more than one child to your account, choose "Add Sibling"
 - Otherwise, choose "Complete"